

# NATIONAL BOARD OF ACCREDITATION

## **Pro-forma for Pre-Qualifiers** (*Extension of Duration of Accreditation from 5 years to 6 years*)

### **PART A- Profile of the Institute**

#### **A1. Name and Address of the College:-**

City:-

State:-

Pin Code:-

Website:-

E-mail:-

STD Code:-

Phone No:-

Fax STD Code:-

Fax:-

#### **A2. Year of Establishment:-**

#### **A3. Head of the Institution:-**

Name:-

Designation:-

Status of Appointment:-

Phone No:-

Mobile:-

E-mail:-

Fax No:-

#### **A4. Name and Address of the Affiliating University:-**

City:-

State:-

Pin Code:-

Website:-

E-mail:-

Phone No:-

Fax:-

#### **A5. Type of the Institution:**

Institute of National Importance  
University  
Deemed University

  
  

Autonomous  
Any other (Please specify)\*

  

*\*Provide Details:*

#### **A6. Ownership Status:**

Central Government

Trust

State Government

Society

Government Aided

Section 25 Company

Self financing

Any Other (Please specify)\*

*\*Provide Details:*

**A7. Students Admissions (Institute level considering all UG programs):**

Item	CAY 2016-17	CAYm1 2015-16	CAYm2 2014-15	Total
Sanctioned intake				
Number of students admitted				
% of Students Admitted over last three academic years (including the current academic year) (Total Admitted/Sanctioned Intake )				

**Table A7.1**

**CAY: Current Academic Year**

**CAYm1: Current Academic Year minus 1= Current Assessment year**

**CAYm2: Current Academic Year minus 2= Current Assessment year minus 1**

**A8. Details of all the programs offered by the Department:**

Sr. No.	Program Name	Year of Start

**Table A8.1**

**A9. Programs to be considered for accreditation vide this application:**

Sr. No.	Program Name

**Table A9.1**

## **PART B- Program information**

(To be filled separately for all the programs applied for)

### **B1. Provide separate Information for each program applied for:-**

Sr. No.	Name of the program to be considered	Year of Start	Intake	Increase/ Decrease in intake, if any	Year of increase/ decrease	AICTE Approval	Accreditation Status*

**Table B1.1**

Note: Please mention **all increase/decrease intake** starting from the first increase for all programs

**\* Write applicable one:**

- Applying first time
- Granted provisional accreditation for two/ three years for the period(specify period)
- Granted accreditation for 5/6 years for the period (specify period)
- Not accredited (specify visit dates, year)
- Withdrawn (specify visit dates, year)
- Not eligible for accreditation
- Eligible but not applied

### **B2. Student Admissions (Program specific):-**

Item	CAY 2016-17	CAYm1 2015-16	CAYm2 2014-15	Total
Sanctioned intake of the program (N)				
N of students admitted (N1)				
% of Students Admitted over last three academic years (N1/N). (including the current academic year)				

**Table B2.1**

**CAY: Current Academic Year**

**CAYm1: Current Academic Year minus 1**

**CAYm2: Current Academic Year minus 2**

### B3. Information of Faculty

Please provide the list of faculty in the program as per the below format

S. No.	Name	PAN No.	Qualification	Designation	Date of Joining
1.					
2.					
3.					
..					
N.					

Table B3.1

#### B3.1. No. of the Available Faculty

S. No.	Designation/Numbers	Number of Faculty in the Department for both UG and PG*	
		CAY (2016-17)	CAY (2015-16)
1.	Professor		
2.	Associate Professor		
3.	Assistant Professor		
4.	Number of Ph.D. (as per the AICTE norms)		

Table B3.1.1

\*At least two Professors or one Professor and one Associate Professor should be available exclusively for the department of the program under consideration

#### B3.2. Detail of Head of the Department for the program under consideration:

Name:-

Qualification:-

Ph.D.

Others

#### B4. Student Faculty Ratio

(To be calculated at Department Level)

No. of UG Programs in the Department (n): \_\_\_\_\_

No. of PG Programs in the Department (m): \_\_\_\_\_

No. of Students in UG 2<sup>nd</sup> Year= **u1**

No. of Students in UG 3<sup>rd</sup> Year= **u2**

No. of Students in UG 4<sup>th</sup> Year= **u3**

No. of Students in PG 1<sup>st</sup> Year= **p1**

No. of Students in PG 2<sup>nd</sup> Year= **p2**

**No. of Students = Sanctioned Intake + Actual admitted lateral entry students**

(The above data to be provided considering all the UG and PG programs of the department)

**S**=Number of Students in the Department = UG1 + UG2 +.. +UGn + PG1 + ...PGm

**F** = Total Number of Faculty Members in the Department (excluding first year faculty)

**Student Teacher Ratio (STR) = S / F**

Year	CAY	CAYm1	CAYm2
u1.1			
u1.2			
u1.3			
UG1	<b>u1.1+u1.2+u1.3</b>	<b>u1.1+u1.2+u1.3</b>	<b>u1.1+u1.2+u1.3</b>
...			
u <sub>n</sub> .1			
u <sub>n</sub> .2			
u <sub>n</sub> .3			
UGn	<b>u<sub>n</sub>.1+u<sub>n</sub>.2+u<sub>n</sub>.3</b>	<b>u<sub>n</sub>.1+u<sub>n</sub>.2+u<sub>n</sub>.3</b>	<b>u<sub>n</sub>.1+u<sub>n</sub>.2+u<sub>n</sub>.3</b>
p1.1			
p1.2			
PG1	<b>p1.1+p1.2</b>	<b>p1.1+p1.2</b>	<b>p1.1+p1.2</b>

....			
pm.1	<b>pm.1+pm.2</b>	<b>pm.1+pm.2</b>	<b>pm.1+pm.2</b>
pm.2			
PGm	<b>pm.1+pm.2</b>	<b>pm.1+pm.2</b>	<b>pm.1+pm.2</b>
Total No. of Students in the Department ( <b>S</b> )	<b>UG1 + UG2 +.. +UGn + PG1 + ...PGm</b>	<b>UG1 + UG2 + .. +UGn + PG1+... + PGm</b>	<b>UG1 + UG2 + .. +UGn + PG1+... + PGm</b>
No. of Faculty in the Department ( <b>F</b> )	<b>F1</b>	<b>F2</b>	<b>F3</b>
Student Faculty Ration (SFR)	<b>SFR1=S1/F1</b>	<b>SFR2= S2/F2</b>	<b>SFR3= S3/F3</b>
Average SFR	<b>SFR=(SFR1+SFR2+SFR3)/3</b>		

**Table B4.1**

**Note:** 75% should be Regular/ full time faculty and the remaining shall be Contractual Faculty/Adjunct Faculty/Resource persons from industry as per AICTE norms and standards.

The contractual faculty will be considered for assessment only if a faculty is drawing a salary as prescribed by the concerned State Government for the contractual faculty in the respective cadre.

## Compliance Status to Pre-Visit Qualifiers

Sr. No.	Pre Visit Qualifiers	Current Status	Compliance Status Complied/Not Complied
1	Whether admissions in the undergraduate programs at the Institute level has been more than or equal to 60% for Tier I institutes and 50% for Tier II institutes* average of the previous three academic years including Current Academic Year		
2	Whether admissions in the undergraduate programs under consideration has been more than or equal to 75%** average of the previous three academic years including Current Academic Year		
3	Whether faculty student ratio in the department under consideration is better than or equal to 1:15 averaged for previous three academic years including Current Academic Year.		
4	Whether at least two Professors or one Professor and one Associate Professor available in the respective Department for previous two academic years including Current Academic Year.		
5	Whether number of available Ph.Ds. in the department is greater than or equal to 30% of the required number of faculty for previous two academic years including Current Academic Year.		
6	Whether HOD possess Ph.D. degree for the programs under consideration		

\*Total number of students admitted in first year minus number of students migrated to other institutions, plus the number of students migrated to this institution divided by the sanctioned intake.

\*\*Total number of students admitted in first year in the respective program minus number of students migrated to other programs/ institutions plus the number of students migrated to this program divided by the sanctioned intake in the respective program.